

May 3, 2018

**I. Call to Order:** The special meeting of the Sterling Inland Wetland and Watercourses Commission (IW&WC) was called to order at 7:05 pm by Chairman Roger Gibson. Other member's present- Robert McLevy, Kimberly Gunn, Jennifer Mossner and Alternate James Hawkins, Jr. Member's absent-Maggie Camplin, Richard McGarry, and Brad Herman. Alternate James Hawkins was seated for Richard McGarry. Staff present-Joe Theroux

**II. Application #IW-18-02 by Sterling Materials LLC, 258 Newport Road - Gravel Removal**

**Operation:** As no one was present, to present the application, Agent Theroux handed out the e-mail from Mr. Bruce Woodis from KWP Associates, dated 4/25/2018. The e-mail briefly explained that the objective of the operation is to remove various material stockpiles left over from the previous gravel removal operation. Upon completion, the disturbed areas will be topsoiled, seeded and mulched to re-establish vegetation. Agent Theroux indicated the areas on the site plans.

R. McLevy and Chairman Gibson asked if the wetlands had been re-delineated since the last application was approved and was there a Soil Scientists report. Agent Theroux stated that he did not know if the wetlands were recently delineated and that there was no report. R. McLevy asked if the application was complete. Agent Theroux indicated that the CT DEEP notification form was not included, and he did not think an application fee had been submitted, as there was no indication in the file. He indicated that the application was incomplete.

It was further discussed that the Commission felt that the wetlands needed to be re-delineated along the limits of the project where excavation was proposed, and that the application needed to be complete by the next meeting in June.

The Commission discussed at length whether to accept/receive the application because it was incomplete. Agent Theroux read the applicable sections concerning receiving applications and incomplete applications from "What's Legally Required" by Attorney Mike Zizka.

J. Hawkins made a motion, seconded by J. Mossner to accept application #IW18-02 by Sterling Materials, LLC for review and that all required application information as specified in the Town of Sterling Wetlands Regulations is to be submitted: A detailed description of the proposed activities; notification to adjacent landowner; the wetlands need to be re-delineated; and the application fee of \$360.00 to be submitted for the next regularly scheduled meeting of the Commission. All voted in favor of the motion.

**III. Adjournment:** R. McLevy made a motion, seconded by K. Gunn to adjourn at 7:40 p.m. All voted in favor of the motion.

Attest: \_\_\_\_\_  
Joseph R. Theroux, Acting Recording Secretary

Attest: \_\_\_\_\_  
Richard McGarry, Secretary